



PERSONAL DETAILS



+34-665-259-685



lyang2223@politecnics.barcelona



Barcelona, Spain

LANGUAGES

Chinese

Native

Spanish

Fluent

Catalan

Fluent

English

Low

Liji YANG

Administration & Finance

PERSONAL PROFILE

Student and worker. I bring a positive attitude and the will and motivation to learn new knowledge.

EDUCATION

Advanced Vocation Education - Centres estudis Politecnics

Business administration & finance course | September 2022

High School - Institut Cambrils

Technology | September 2015- 2018

WORK EXPERIENCE

Auxiliary Administration in NEC-EMPRESARIAL S.L. Barcelona October 2023

- Control of accounts and banking operations
- Tax returns
- Management of accounting books

Sales assistant in MISS shop, Tarragona

January 2019 - August 2022

- identify and maximize opportunities sales
- daily stock control
- customer service

SKILLS

Use ICT

Driving license

Sepeak another language

INTERESTS

Calligraphy

Read Books

Sing